CLERB
Civilian Law Enforcement
Review Board

Minutes for February 24, 2016
ian Law Enforcement Review Board
City of Memphis

Call to Order
The meeting of the Civilian Law Enforcement Review board was formally called to order by Chairman White.

January 14, 2016 **(No Meeting due to administrative changes)**
February 11, 2016

Items of Discussion

- Executive Report
- The CLERB Administrator, Virginia Wilson was introduced to the board members and she discussed the following:
  - The Administrator and members of Internal Affairs met on February 10, 2016 to establish a system of transferring case files from Internal Affairs to the Office of CLERB.
  - As a result of the February meeting a form was created by the Administrator for the purpose of CLERB requesting files from IAB per the guidelines of the previous meeting.
  - The Administrator and Chairman Ralph White met with Interim Director Michael Rallings and Deputy Director Mike Ryall to discuss the process for board members to receive "Citizens Police Academy Training" Deputy Ryall advised that he would send information regarding the academy training to Ms. Wilson.
  - The Administrator raised the question to the board about a process of replacing board members whose terms have expired or members who are no longer interested in serving on the board for CLERB.
  - The Administrator recommended that she the Administrator send letters to all board members regarding their interest in continuing to serve on the board.
  - The board was advised that Arthur Robinson will join the CLERB staff in March as the CLERB Investigator.
  - The board was informed that all case files received by the previous administration are being reviewed and return calls are being placed to complainants with pending cases.
  - Administrator spoke with Mr. Larry Brown and Mr. Brown stated, yes, he would like to have his case heard by the board. Mr. Brown case will be the first case assigned to the board under the new administration.
  - New badges will be ordered for board members.

  Adjournment
  The meeting was adjourned by Chairman White.